



the  
beauty therapy  
centre

Imprinting international standards of training and  
education on the Australian Beauty Industry

# Professional Training Academy

Registered Training Organisation Code No. 31876  
AABTh-Advanced Association of Beauty Therapists (CIDESCO Section Australia)  
Approved School  
AARTO-Australasian Association of Registered Training Organisations-Member  
ABN: 361 750 479 04



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## Welcome

### You're invited to apply for a placement at The Beauty Therapy Centre.

Join the elite group of graduates who have benefited from our quality training over the past 20 years throughout Queensland and for the last 6 years in Townsville.

These graduates have enjoyed success in the many facets of the beauty therapy industry such as:

- Beauty therapist in salons, day spas, health retreats, cruise ships
- Medical/cosmetic surgery environments
- Managerial positions in the above
- Self employment
- Teaching positions in private beauty therapy colleges and Tafes
- Product company representatives, trainers and managers
- Natural therapies, Aromatherapy, Reflexology, Massage therapy
- Makeup artists, Nail Technicians, Beauticians
- University articulation into Degrees in Health Sciences and others
- And much more

Wherever your future takes you in this wonderful, dynamic and exciting field, your **Beauty Therapy Centre Diploma** or Certificate will open doors and enhance employment prospects.

All of our Beauty Therapy graduates have the privilege of joining the CIDESCO (internationally) affiliated Advanced Association of Beauty Therapists of which we are an Approved College.

The Beauty Therapy Centre is an established and industry respected training school, whose educators have many years of industry experience. Our trainers' consistent passion for teaching motivated beauty therapy students has resulted in helping to develop many exceptionally successful therapists, who now practice anywhere in the world, interstate and also locally.

As Principal of The Beauty Therapy Centre I offer you 8 years experience in the fields of beauty, aromatherapy and training. I commenced my own study at The Beauty Therapy Centre in the Whitsunday's under the instruction and guidance of Janelle Falconer in her AABTh Approved Centre.

I have formal qualifications in Beauty Therapy, Aromatherapy, Nail Technology, as well as training and assessment qualifications, as recognised and required by government, industry and accrediting bodies. I have maintained professional memberships of leading industry associations and continue to diversify my learning through postgraduate educational workshops and seminars.

Our training focus is small groups with experienced and qualified trainers to ensure successful outcomes for each individual student. All students' fees include: uniforms, implement kits, textbooks, college manuals, a Senior First Aid course, exam fees and student and subsequent full professional membership of the AABTh.

In 1989 The Beauty Therapy Centre commenced operations and in 1993 we became a Registered Training Organisation (RTO). We deliver Nationally Recognised Training and Department of Education, Training and the Arts (Queensland State Training Authority).

The vocational courses we deliver are AUSTUDY/YOUTH ALLOWANCE/ABSTUDY approved.

I encourage you to phone, fax or email us to arrange your training program requirements.

Alternatively you can view the attached course information and confirm your placement by completing the enclosed application/enrolment form with your deposit to The Beauty Therapy Centre.

I look forward to assisting you achieve your training and future career goals and to welcoming you as part of our cohort of future beauty therapists.

Please feel free to contact us for any further information

Yours sincerely

Sally-Jane Fenech-Principal

**Principal: Sally-Jane Fenech** – Member AABTh CIDESCO Section Australia, Member of the Australasian Association of Registered Training Organisations

## Features of our training

### Location

Centrally located, Townsville's longest established Beauty Therapy College, offering quality training in all delivery modes. The Beauty Therapy Centre is locally owned and operated.



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[www.beautytherapycentre.com.au](http://www.beautytherapycentre.com.au)



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### Modes of delivery

Please contact The Beauty Therapy Centre on 1800 131 602 to arrange your preferred mode of delivery.

- Flexible course commencement dates
- Full time study and flexible full time
- Part time study
- External study with 'block' attendance (arranged to suit participant and college)
- Individual and self-paced learning options available
- VET programs available for high school students wishing to complete Certificate level training.
- Boutique training in small groups with professional trainers.

### Training delivery

The Beauty Therapy Centre specialises in offering quality training to international standards and is well resourced with training equipment, products and reference libraries. Your textbooks, notes, learner guides, kits, first aid certificate and uniforms are all included in your chosen course fee structure.

## **Student Clinic and Work experience**

Our 'training' clinic is open to the public by appointment and provides regular opportunities for our participants to actively engage in achieving practical competencies such as:

- Communicating with the client
- Assessing client requirements
- Advising on beauty services
- Providing facial, body, massage and other treatments to clients.
- Work experience in salons, although fully catered to through our student clinic may also be undertaken by the student as an option to enhance industry networking opportunities and subsequent potential employment.

The Beauty Therapy Centre's professional association is further enhanced by our longstanding relationships with major suppliers, professional bodies and strong industry networks.

## Product knowledge, education programs and student awards

Our participants have access to many reputable product ranges with professional development and product knowledge workshops conducted both internally and externally. Product knowledge is gained and enhanced providing the internationally recognized **Dermalogica, Pevonia Botanica, ASAP and Payot** treatments to our clients and in training. These product ranges were chosen as their formulations and technologies constantly evolve and progress parallel to skin care concerns and the world's scientific discoveries. The following awards are presented each year:



Dermalogica Student of the Year



International Dermal Institute Student of the Year



Pevonia Retail Student of the Year



A·S·A·P

the science of beautiful skin

ASAP Retail Student of the Year



The Beauty Therapy Centre General Excellence- Awarded to a student who excels in both practical and theoretical areas of training at The Beauty Therapy Centre.



The Beauty Therapy Centre Dux – Awarded to the student who has displayed high academic achievements throughout the year.



AABTH General Excellence Award - The recipient of this prestigious award will display high standard of client care, honesty, integrity and passion for the industry throughout their training. They will be invited to interview, which will determine the AABTH Student of the year award. Only students enrolled in an AABTh Approved college will be eligible for this award. Prizes include additional mentoring and certified postgraduate training, additional skills for job placement and recommendation for future employment.

We offer our participants the opportunity to purchase dermalogica, pevonia, ASAP and glominerals as well as other professional products at student prices for use in training practice at home.

Well known to industry lines such as **Pelactiv** and **Environ** also hold educational training sessions at the college.

Our Make-Up training ranges include **Napoleon Perdis and Glo Minerals**. **Napoleon and Glo-Minerals** training is included in our make-up units.

## Benefits of our training

### Accreditations

The Beauty Therapy Centre is an approved school of **the Advanced Association of Beauty Therapists (AABTh)**. Membership of the AABTh is included in the course fees.

- **The Beauty Therapy Centre is Queensland's only AABTh Approved School**, offering Certificate IV and Diploma of Beauty Therapy courses with the prestigious accreditation of the Advanced Association of Beauty Therapists (AABTh) – **CIDESCO Section Australia**. The AABTh membership exams are held at the College to enable student members to upgrade as professional members following the completion of their Certificate IV or Diploma training.

- **AABTh (CIDESCO Section Australia) Graduate of the Year Award, an**

**Industry recognized prestigious educational award is presented annually at Graduation.**

## Educational team

**Sally-Jane Fenech** - (Skin Therapist, Beauty Therapist, Aromatherapist, Principal & Educator)



- Principal and owner of The Beauty Therapy Centre
- 9 years Industry experience
- 10 years experience Retail
- 8 years experience Beauty Therapist, Aromatherapist, Nail Technician, Salon Manager, Spa Therapist (including experience on exclusive cruise ship spas worldwide)
- Diploma of Beauty Therapy
- Diploma of Aromatherapy
- Certificate II in Nail Technology
- Certificate IV Assessment & Workplace Training
- Member AABTh
- Maintains currency and awareness of beauty industry through seminar, education and professional development attendance

**Kim Sherley** - (Skin Therapist, Beauty Therapist, Educator, Clinic Manager)



- Educator and Clinic manager
- 25 Years industry experience
- 14 years experience in makeup artistry / beauty therapy/ skin therapy
- 6 years experience as a successful salon owner with 11 employees.
- Diploma of Beauty Therapy
- Certificate IV in workplace training & Assessing
- Member AABTh
- Maintains currency and awareness of beauty industry through seminar, education and professional development attendance

**Janelle Falconer** (Online Tutor)



- Founded The Beauty Therapy Centre in 1989
- Maintains professional membership of key industry bodies (eg. AABTh, APAA, AAMT)
- Regularly attends national and international seminars and workshops and partakes in continuing professional development and education
- 24 years experience in Beauty and Natural Therapies
- 26 years experience in Sales and Business Management
- 12 years Owner of Salon/Holistic Centre (1985-97)
- 18 years teaching experience (including 10 years part-time with TAFE)
- Registered Assessor of the Advanced Association of Beauty Therapists (CIDESCO Section Australia)
- Registered Teacher of the International Federation of Aromatherapists
- Diploma Qualifications: Beauty Therapy, Aromatherapy, Remedial Therapies, Electrolysis/Diathermy
- Certificate Qualifications: Nail Technology, Reflexology, Lymph Drainage, Cosmetic Laser Therapy, Cosmetic Acupuncture, Human Bioscience 1&2 (University of New England UNE)
- Certificate IV Assessment & Workplace Training
- Maintains currency and awareness of industry through seminar, education and professional development attendance

Additionally we utilize the training services of a selection of experienced technical experts in their given fields and trainers in the Beauty Industry to provide quality training and assessing of our students.

### **Guest Speakers**

We welcome many guest speakers from such companies as *Dermalogica*, *Pevonia Botanica*, *Pelactiv*, *Environ*, *Napoleon Perdis Make -Up*, *Glo-Minerals* as well as Small Business trainers, consultants from State Development, Workplace Health & Safety and First-Aid trainers.

We also welcome our regular presenters from the Steiner International Company who recruit and employ our graduates for positions in their international day spas and cruise ships. The sessions are very informative and assist participants in networking and planning for their own business careers. Annual North Queensland interviews are held at The Beauty Therapy Centre.

Employers from the local area and further a field seek employees from our school and periodically hold interviews at the school. They also utilise our popular student clinic to sample the skills of prospective employees.

This results in many of our students having positions arranged prior to course completion for them to commence employment directly after training and provides an excellent industry networking opportunity.



## The Beauty Therapy Centre graduate

In destination surveys and interviews with our graduates and their successes over the last eighteen years, the Beauty Therapy Centre graduate has consistently reflected high success rates in the industry. **Many graduates have achieved a high level of career satisfaction and expertise in:**

- Self-employment - in salons, day-spas, gymnasiums, holistic centres, natural therapies/massage/aromatherapy clinics and freelance work, and in
- Industry employment - in salons, on the Islands, on international cruise ships, in clinics with cosmetic surgeons, physiotherapists, chiropractors, naturopaths and for professional cosmetic companies as salon representatives and as teachers themselves.

Our most **recent graduates** have gained employment on Resort Islands, in small and medium size businesses in Townsville, Brisbane and interstate, are working abroad or conducting freelance work or have started their own salons. Some of the graduates are currently furthering their education with further studies in natural therapies and have articulated into the Bachelor of Health Science for which the Diploma of Beauty Therapy is a prerequisite.

The Beauty Therapy Graduates who perform to an exceptional level may also be nominated for the **AABTh CIDESCO Section Australia's National Award of Excellence** and our graduates have gained this award a number of times in recent years.



Graduates in July, 2009

## Testimonials

'The course was all I expected and more. The knowledge I gained was beyond what I thought I could ever know. The course delivery was excellent-best 12 months of my life. The way it was structured helped me to learn easier. I don't think it could be improved. Each subject lead onto the next, helping to learn further each time. Janelle and Sally were the most knowledgeable, talented, sweet, intellectual people I have met. My favourite part was the friendships I made and learning about how intricately the body works (anatomy and physiology). Thank you both so very much. I walked into the industry fully prepared in every aspect. I was very comfortable in my first job and even was the most qualified at my salon. I have since recommended The Beauty Therapy Centre to everyone who has asked where is a great place to train. I tell them it's not just great....it's the best.'

*Candice Kraaymaat (16/05/07) Diploma of Beauty Therapy*

'I have achieved a lot from the course and am satisfied with the delivery and the structure of the course. I am happy with how the course has been delivered to me throughout the year. Everything has been delivered thoroughly and I am very satisfied with my results. I've enjoyed the practical sessions the most, both performed on others and myself. However, I have enjoyed all aspects of the course and learnt a lot throughout the year. I was very happy with the flexibility, which enabled me to complete my course thoroughly and achieve great results.'

*Kellie Rehbein (15/05/07) Diploma of Beauty Therapy*

'What I've enjoyed the most is getting lots of student clinic clients...training with The Beauty Therapy Centre gave me the confidence to get out there and work. I found work very quickly and have had no problems with any practical skills. I am the main person running the salon that I work in now. All my clients keep coming back'.

*Rachel Pastorella (8/05/07) Certificate IV in Beauty Therapy*

'I felt that this training prepared me 100% for the work force. I was confident to step into a full day of working with clients and attending to all there needs and giving them feed back and advice as a professional. I was also confident in recommending further treatments and retail products. I now have a large group of clients and also meet my product sales target every week'

*Karina Yeoman (16/05/07) Diploma of Beauty Therapy*

'...Yes the course has been excellent. I have learnt so much and it has been fun learning it. The course was excellent. The hands on practical has been great and any help I required with theory I received. I think the delivery was great. The flexible mode of delivery worked really well in my situation. The teaching was very hands on and in depth. Teachers were easy to approach and helpful. I enjoyed all practical the most but really enjoyed the waxing side of things. The whole course was good because it is all relevant to what I will be doing. Thanks heaps to Janelle and Sally for teaching and helping me so much. You both have been great.' *Shaye Gordon (06/12/06) Cert III Beauty*

## Course qualifications and fee schedule

Beauty Therapy, Aromatherapy, Massage, Beauty, Make-up and Nails

Code	Course	Duration	Cost
WRB50105	Diploma of Beauty Therapy	1 year	\$11,500.00
WRB40105	Certificate IV in Beauty Therapy	10 months	\$9,500.00
WRB30104	Certificate III in Beauty Services	5 months	\$6,250.00
WRB30204	Certificate III in Nail Technology	4 months	\$5,500.00
WRB20104	Certificate II in Nail Technology*	3 months	\$4,050.00
WRB20204	Certificate II in Make-up Services	3 months	\$3,300.00
WRB20304	Certificate II in Retail Cosmetic Services	3 months	\$3,300.00

\*WRB20104 Certificate II in Nail Technology may be undertaken in conjunction with the Diploma or Certificate IV at an additional charge of only \$2,550.

Please note the following:

- Course fees are discounted by **5% when paid full in advance**.
- If a **credit card** is used to pay for course in full, a **4% charge** applies to the discounted amount.
- **Flexible monthly payment plan:** 10% deposit is necessary to secure enrolment, with the balance of fees being payable in monthly installments by cash, cheque or direct deposit from course commencement.
- If monthly payment plan is paid by **credit card a 1% fee** applies.

**Competencies within all courses may be undertaken singularly or grouped, for which Statements of Attainments will be issued upon successful completion. Credits will be provided towards the relevant qualification. Fees for competencies/modules vary depending on duration and content.**

Please request fees for credits from competencies/qualifications in the National Beauty Training Package.

## **Please note there are no additional charges**

Uniforms, textbooks, all reference material, workbooks and resources are inclusive of these fees. Comprehensive student kits for practice internally and externally are included (Manicure / Pedicure kit, make up brush set). First Aid course and AABTh exam fees are also absorbed into the fees you pay. Student membership and one year full membership to the AABTh is included.

Your graduation ceremony is catered to with caps and gowns provided to Diploma graduates.

The Beauty Therapy Centre issues Student ID Cards on request, enabling concessions on public transport, as well as access to some industry wholesalers where participants' may purchase materials at student prices.

Students receive a discount on Thalgo, Dermalogica, Pevonia, Payot and Glomineral products.

The Beauty Therapy Centre has a range of waxing, tinting, facial and massage packages available for students to purchase for use at home.

Additionally a well-resourced Reference Library and Student Lockers are provided along with kitchen facilities with microwave and fridge for student use.

Certificate IV and Diploma students enjoy Advanced Association of Beauty Therapists CIDESCO Section Australia standard of training leading to National entrance exams at course completion (exam fees are included in course cost) allowing full professional membership of the Beauty Therapy industry's Australian peak body.

The Beauty Therapy Centre is an approved college to train with Biosculpture Gel for Certificate III in Beauty Services (as an elective) Certificate III in nail technology, Certificate II in Nail Technology, and as an individual unit WRBBS202A- Apply Gel Nail enhancements.

These certificates include a complete Biosculpture Gel kit with lifetime training through Biosculpture Gel and a complete Acrylic Nail kit for unit WRBBS203A - Apply Acrylic Nail Enhancements

Additional kits are available for participants to purchase, these include:

- Massage Kits
- Facial Kits
- Waxing Kits
- Tinting Kits
- Makeup products
- Manicure / pedicure products.

Please inform trainers if you wish to purchase any of these additional kits

## Campus Delivery Modes

The delivery modes **include full time and/or part time and elements of external study** with required 'block' attendances at the campus.

If you wish to study in Regional Qld or Nationwide, please request details of the attendance requirements for your chosen course. This may be complemented by clinical experience through a recognised Beauty Therapy clinic, approved by the college.

**NB: As a Registered Training Organisation delivering Nationally Recognised Training, the Beauty Therapy Centre has policies in place allowing you to apply for *Recognised Prior Learning* in order to receive credits for having previously completed the pre-requisites at another college, or for completing another course at The Beauty Therapy Centre that contained these subjects.**

**Prices on individual RPL requirements are available on request. Recognition of Prior Learning Applications incur an administration fee, which is calculated according to the amount of RPL being sought.**

## National Qualifications Framework

The following course offered by The beauty Therapy centre makeup the National Beauty Training Package:

**WRB50105 Diploma of Beauty Therapy \***

**WRB40105 Certificate IV in Beauty Therapy \***

WRB30104 Certificate III in Beauty Services

WRB30204 Certificate III in Nail Technology

WRB20104 Certificate II in Nail Technology

WRB20204 Certificate II in Make-up Services

WRB20304 Certificate III in Retail Cosmetic Services

\*The Beauty Therapy Centre offers **two courses in Beauty Therapy**, both level 4 and 5 qualifications. This allows the student the option of becoming a fully qualified beauty therapist after either completing the Certificate IV in Beauty Therapy, or alternatively attaining the highest qualification available within the National beauty Training Package, The Diploma of Beauty Therapy. **Students may articulate into the higher certificate levels and Diploma from each Certificate.**

## Course Units

The following information outlines the units that must be undertaken in order to complete each of the courses offered at The Beauty Therapy Centre.

### Australian Qualifications Framework Level V

#### WRB50105 Diploma of Beauty Therapy

All 33 units must be undertaken to complete The Beauty Therapy Centre Diploma of Beauty Therapy \*

WRBBS201B Provide manicure and pedicure services

WRBBS407B Provide body treatments

WRBCS201B Conduct financial transactions

WRBCS203B Provide service to clients

WRBCS204A Apply knowledge of nail science to nail services

WRBCS306B Advise on beauty services

WRBCS305A Apply knowledge of skin biology to beauty treatments

WRBCS408A Apply knowledge of anatomy and physiology to beauty therapy treatments

WRBCS409A Apply knowledge of skin science to beauty therapy treatments

WRBCS410A Apply knowledge of electricity to beauty therapy treatments

WRBCS411A Apply knowledge of nutrition to beauty therapy treatments

WRBCS412A Apply knowledge of cosmetic chemistry to beauty therapy treatments

WRBCS407A Develop a treatment plan for beauty therapy treatments

WRBCS513B Investigate new products and services

WRBFS202B Design and apply make-up

WRBFS305B Provide lash and brow treatments

WRBFS406B Provide facial treatments

WRBFS407B Provide advanced facial treatments

WRBSS302B Provide temporary epilation and bleaching treatments

WRRC1B Communicate in the workplace

WRRER1B Work effectively in a retail environment

WRRLP1B Apply safe working practices

WRRS1B Sell products and services

\*WRBBS408B Provide aesthetic aromatic massage

\*WRBBS509A Plan the spa program

\*WRBBS512A Blend a range of aromatic plant oils for beauty treatments

\*WRBBS513A Use reflexology relaxation techniques in beauty treatments

\*\*HLTREM6A Provide the massage treatment

\*HLTREM7A Plan the massage treatment

\*WRBFS203B Design and apply make-up for photography

\*WRBBS511A Apply Aromatic plant oil chemistry to beauty therapy treatments

**\*Any 3 of the above marked \* maybe replaced by WRBSS503B Provide Permanent Epilation (due to it's depth and complexity, Provide Permanent Epilation, accounts for 3 units).**

**\*\*HLTREM6A accounts for 3 units**

\*WRBFS204B Design and apply remedial camouflage *and/or*

**WRBBS514A Provide Superficial Lymph Drainage may replace certain units marked\*, depending on their pre or co-requisites**

***Certain asterisked\* Units (Elective Units) maybe replaced with other units available from the National Beauty Training Package by special arrangement with the college for flexibility of delivery and/or Recognised Prior Learning requirements.***

# Australian Qualifications Framework Level IV

## WRB40105 Certificate IV in Beauty Therapy

All 25 units must be undertaken to complete The Beauty Therapy Centre Certificate IV in Beauty Therapy \*

WRBBS201B Provide manicure and pedicure services  
WRBCS201B Conduct financial transactions  
WRBCS203B Provide service to clients  
WRBCS204A Apply knowledge of nail science to nail services  
WRBCS305A Apply knowledge of skin biology to beauty treatments  
WRBCS306B Advise on beauty services  
WRBCS407A Develop a treatment plan for beauty therapy treatments  
WRBCS408A Apply knowledge of anatomy and physiology to beauty therapy treatments  
WRBCS409A Apply knowledge of skin science to beauty therapy treatments  
WRBCS410A Apply knowledge of electricity to beauty therapy treatments  
WRBCS411A Apply knowledge of nutrition to beauty therapy treatments  
WRBCS412A Apply knowledge of cosmetic chemistry to beauty therapy treatments  
WRBFS202B Design and apply make-up  
WRBFS305B Provide lash and brow treatments  
WRBFS406B Provide facial treatments  
WRBFS407B Provide advanced facial treatments  
WRBSS302B Provide temporary epilation and bleaching treatments  
WRRLP1B Apply safe working practices  
WRRER1B Work effectively in a retail environment  
WR RCS1B Communicate in the workplace  
WRRS1B Sell products and services

\*WRBBS408B Provide Aesthetic Aromatic Massage  
\*WRBBS407B Provide body treatments  
\*WRBFS203B Design and Apply Make up for Photography  
\*WRBFS204B Design and Apply Remedial Camouflage

***Certain asterisked\* Units (Elective Units) maybe replaced with other units available from the National Beauty Training Package by special arrangement with the college for flexibility of delivery and/or Recognised Prior Learning requirements.***

## Australian Qualifications Framework Level III

### WRB30104 Certificate III in Beauty Services

All 21 units must be undertaken to complete The Beauty Therapy Centre Certificate III in Beauty Services \*

WRBBS201B Provide manicure and pedicure services  
WRBCS201B Conduct financial transactions  
WRBCS202A Apply techniques to update beauty industry knowledge  
WRBCS203B Provide service to clients  
WRBCS204A Apply knowledge of nail science to nail services  
WRBCS305A Apply knowledge of skin biology to beauty treatments  
WRBCS306B Advise on beauty services  
WRBFS305B Provide lash and brow treatments  
WRBSS302B Provide temporary epilation and bleaching treatments  
WRRCS1B Communicate in the workplace  
WRRER1B Work effectively in a retail environment  
WRRLP1B Apply safe working practices  
WRRM1B Merchandise products  
WRRM2B Perform routine housekeeping duties  
WRRS1B Sell products and services

\*WRBBS202A Apply gel nail enhancement  
\*WRBBS203A Apply acrylic nail enhancement  
\*WRBBS305B Use electrical equipment for nails  
\*WRBFS202B Design and apply make-up  
\*WRBFS203B Design and apply make-up for photography  
\*WRBFS204B Design and apply remedial camouflage

***Certain asterisked\* Units (Elective Units) maybe replaced with other units available from the National Beauty Training Package by special arrangement with the college for flexibility of delivery and/or Recognised Prior Learning requirements.***

## **WRB30204 Certificate III in Nail Technology**

All 21 units must be undertaken to complete The Beauty Therapy Centre Certificate III in Nail Technology \*

WRBBS201B Provide manicure and pedicure services  
WRBBS202A Apply gel nail enhancement  
WRBBS203A Apply acrylic nail enhancement  
WRBBS204B Apply nail art  
WRBBS305B Use electrical equipment for nails  
WRBCS201B Conduct financial transactions  
WRBCS202A Apply techniques to update beauty industry knowledge  
WRBCS203B Provide service to clients  
WRBCS204A Apply knowledge of nail science to nail services  
WRRS1B Sell products and services  
WRRM2B Perform routine housekeeping duties  
WRRM1B Merchandise products  
WRRLP1B Apply safe working practices  
WRRER1B Work effectively in a retail environment  
WRRCS1B Communicate in the workplace

\*WRBBS306A Apply airbrushed nail art  
\*WRRER2B Coordinate work teams  
\*WRRM5A Monitor in-store visual merchandising display  
\*WRRM6A Create a display for small business  
\*WRRO3B Provide a safe working environment  
\*WRRO7A Profile a retail market

***Certain asterisked\* Units (Elective Units) maybe replaced with other units available from the National Beauty Training Package by special arrangement with the college for flexibility of delivery and/or Recognised Prior Learning requirements.***

## **Australian Qualifications Framework Level II**

### **WRB20104 Certificate II in Nail Technology**

All 13 units must be undertaken to complete The Beauty Therapy Centre Certificate II in Nail Technology

WRBBS201B Provide manicure and pedicure services  
WRBCS201B Conduct financial transactions  
WRBCS202A Apply techniques to update beauty industry knowledge  
WRBCS203B Provide service to clients  
WRBCS204A Apply knowledge of nail science to nail services  
WRRCS1B Communicate in the workplace  
WRRER1B Work effectively in a retail environment  
WRRLP1B Apply safe working practices  
WRRM1B Merchandise products  
WRRM2B Perform routine housekeeping duties  
WRRS1B Sell products and services  
WRBBS202A Apply gel nail enhancement  
WRBBS203A Apply acrylic nail enhancement

### **WRB20204 Certificate II in Make-up Services**

All 15 units must be undertaken to complete The Beauty Therapy Centre Certificate II in Make-up Services\*

WRBCS201B Conduct financial transactions  
WRBCS202A Apply techniques to update beauty industry knowledge  
WRBCS203B Provide service to clients  
WRBFS201B Demonstrate retail skin care products  
WRBFS202B Design and apply make-up  
WRBFS203B Design and apply make-up for photography  
WRBFS204B Design and apply remedial camouflage  
WRRCS1B Communicate in the workplace  
WRRER1B Work effectively in a retail environment  
WRRLP1B Apply safe working practices  
WRRM1B Merchandise products  
WRRM2B Perform routine housekeeping duties  
WRRS1B Sell products and services  
\*WRBBS201B Provide manicure and pedicure services  
\*WRBCS204A Apply knowledge of nail science to nail services

***Certain asterisked\* Units (Elective Units) maybe replaced with other units available from the National Beauty Training Package by special arrangement with the college for flexibility of delivery and/or Recognised Prior Learning requirements.***

## **WRB20204 Certificate II in Retail Cosmetic Services**

All 15 units must be undertaken to complete The Beauty Therapy Centre Certificate II in Retail Cosmetic Services\*

WRBCS201B Conduct financial transactions

WRBCS202A Apply techniques to update beauty industry knowledge

WRBCS203B Provide service to clients

WRBFS201B Demonstrate retail skin care products

WRBFS202B Design and apply make-up

WRRCA1B Operate retail equipment

WRRCS1B Communicate in the workplace

WRRER1B Work effectively in a retail environment

WRR11B Perform stock control procedures

WRRLP1B Apply safe working practices

WRRM1B Merchandise products

WRRM2B Perform routine housekeeping duties

WRRS1B Sell products and services

\*WRBBS201B Provide manicure and pedicure services

\*WRBCS204A Apply knowledge of nail science to nail services

***Certain asterisked\* Units (Elective Units) maybe replaced with other units available from the National Beauty Training Package by special arrangement with the college for flexibility of delivery and/or Recognised Prior Learning requirements.***

## Qualifications that stand out from the rest

Qualifications that will enhance your employability and broaden your skills as a therapist?

Ask about training in the many advanced or specialized subjects (often referred to as 'postgraduate' by our industry) available through or in addition to your training at The Beauty Therapy Centre.

All Beauty Therapy courses are nationally recognized and industry accredited (competencies from the National Beauty Training Package), so Government and international standards are adhered to and quality training delivered with Austudy available to eligible students.

In recognition of advanced or specialized training, the Beauty Therapy Industry Award provides allowances by additional payments for each additional qualification held and used in employment.

The Beauty Therapy Centre welcomes enquiries from qualified therapists who wish to refresh, update or undertake advanced and/or post curricular training.



## Design your own course options

We can tailor one or more courses to suit your needs:

COURSE NAME: YOUR OWN COURSE!

Nationally recognized and accredited statement of attainment/s issued for modules/competencies completed.

The course will be designed especially for you using national accredited modules or competencies.

Through consultation we will assist you in creating a course to suit your future. The more skills you learn, the more versatile you can be.

We'll ensure the required pre-requisites and underpinning knowledge is included in your training to ensure competent outcomes.

IT'S UP TO YOU: SOME BEAUTY, SOME NAILS, SOME WAXING, BUSINESS SKILLS AND/OR MAKE-UP?

All modules or competencies completed will articulate into or be credited towards qualifications if deciding later to achieve certificate or diploma awards.

## Payment plans

10% Deposit is necessary for security of enrolment, with the balance of fees being paid in monthly installments from the commencement of the course.

5% Discount applies if full fees are paid in advance (a 4% charge is payable on the discounted amount if paying by credit card).

Suggested PAYMENT PLAN OPTIONS for BEAUTY THERAPY qualifications:

### **Diploma of BEAUTY THERAPY:**

Deposit: \$1150

Month 1: \$2001

Month 2: \$2001

Months 3 to 10: \$793.50 per month

### **Certificate IV in BEAUTY THERAPY:**

Deposit: \$950

Month 1: \$1656

Month 2: \$1656

Month 3 to 8: \$873 per month

The above monthly payments are applicable to full time students or those undertaking training within full time duration. Lesser monthly payments maybe arranged for payment over a longer duration for students undertaking part-time training. Please discuss your payment and training needs with the college prior to enrolment.

## Payment plans – Combined courses

If enrolling in Certificate II in Nail Technology along with either Diploma of Beauty Therapy or Certificate IV in Beauty Therapy, an additional fee of only \$2550 is payable.

This may either be paid in full in advance with 5% deduction or alternatively incorporated into the above payment plans as follows:

### **DIPLOMA of Beauty Therapy and Certificate II in Nail Technology**

Deposit: \$1405

Months 1 and 2: \$2002.50 each

Months 3 to 10: \$1080 each

### **CERTIFICATE IV in Beauty Therapy and Certificate II in Nail Technology**

Deposit: \$1205

Months 1 and 2: \$1870.50 each

Months 3 to 8: \$1184 each

Information on payment plans for other Certificate Courses are available on request.

## Refund Policy

Course fees are accessed only after the training for which they have been paid is delivered. If course payment is made in advance, it is drawn upon periodically as training is delivered and not in full until course delivery is complete.

No refunds are payable after the full time duration of the course enrolled in has passed (eg. 12 months from commencement date in the case of Diploma). This applies to all students including those enrolled in delivery modes other than full time (eg. Part time, external etc.)

In the unlikely event of a course cancellation by The Beauty Therapy Centre, any prepaid fees will be refunded. Deposits are non-refundable after two weeks prior to agreed course commencement date. The total amount of any refund payable will be paid no later than two months after it falls due, directly to the person with whom the contract has been made (unless such a person has given written direction to pay someone else).

If fees were made in a foreign currency, refunds will be paid in the same currency where practicable.

## Recognition of prior learning and/or current competencies

What is RPL or RCC?

**Recognition of Prior Learning (RPL) or Recognition of Current competencies (RCC)** is the process of identifying and verifying a person's past learning experiences. It does not matter whether you have obtained the knowledge and competencies from life or work experiences, from formal training or from a combination of these areas, for example:

**Formal Qualifications:** You may have received a Certificate, Diploma, and Statement of Attainment from attending a class or course conducted by a Registered Training Organisation.

**Work Experience:** Knowledge and experiences gained from In House training or non recognised programs or just from experience gained throughout the years in employment.

**Life Experiences:** Activities that may relate to the competencies/learning outcomes e.g. Executive Member on a local sports committee, hobby or past-time activity.

The whole process focuses on you and the knowledge and experience that you have.

RPL and RCC is about ensuring that unnecessary training is not repeated, and it is also about ensuring that the skills and knowledge that a person have are:

- Up to date;
- Relevant and match exactly with the competencies/learning outcomes of the course or qualification;
- Can be validated through assessment both of tangible evidence and/or
- Demonstrated assessment of skills, application and underpinning knowledge.

**The assessment may include a combination of:**

- Interview data
- Employment references
- Referees/supervisor reports
- Statements of attainment
- Statements of attendance
- Performance on in-house programs
- Results of challenge tests

Participants who consider they already possess the competencies developed through any module will be **granted credit on substantiation** of these claims. RPL/RCC will be offered to all and carried out in a manner consistent with the National Assessment Guidelines.

To complete an RPL/RCC Application you will first need to obtain a copy of the competencies/modules (and their performance criteria/learning outcomes) that you wish to receive recognition for. Please request a copy from The Beauty Therapy Centre.

## RPL APPLICATION FORM 2005

### Personal Details

Date: \_\_\_\_\_

Surname: \_\_\_\_\_ Given names: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Post Code: \_\_\_\_\_

Telephone: (Home) \_\_\_\_\_

(Business) \_\_\_\_\_

(Mobile) \_\_\_\_\_

(Fax) \_\_\_\_\_

Email address: \_\_\_\_\_

Course/Qualifications/Competency Details:

Please provide additional list if applying for more than 2 modules/units)

Course/Qualification Title: \_\_\_\_\_

Module(s)/Unit of Competency Names(s): \_\_\_\_\_

Modules(s)/Unit of Competency Number(s): \_\_\_\_\_

### Office Use ONLY

Date Received: \_\_\_\_\_

Name of RPL Assessor: \_\_\_\_\_

Interview Date: \_\_\_\_\_

Name of Other Contact: \_\_\_\_\_

Assessment Date: \_\_\_\_\_ Decision RPL Assessor

Signature: \_\_\_\_\_

Applicant

Name: \_\_\_\_\_

Details of Assessment: \_\_\_\_\_

Assessor's Comments: \_\_\_\_\_

Recognition Granted Y/N \_\_\_\_\_

Assessor name: \_\_\_\_\_